

# Drop In Centre Manager, St Vincent de Paul Drop In Centre

The Society of Saint Vincent de Paul is an international service organization dedicated to helping those in need. Our mission is to live the Gospel message by serving the poor with love, respect, justice, and joy.

Our Drop In Centre in Prince George operates 7 days a week/year round providing meals and food hampers to those in need.

We are looking for a full-time (Monday to Friday) Drop In Centre Manager who

understands and supports the Society's Mission. The ideal candidate will have strong

organizational skills and be able to train and lead staff and volunteers effectively. A

well-rounded individual is needed with an understanding of local service agencies,

health and safety, and Microsoft Office. A valid Food Safe and First Aid Level 1

certificate are required but training can be arranged if necessary. A criminal record

check is required.

If you see yourself taking the lead for our ministry at the Drop In Centre, please apply

with resume and three references by mail to Box 1617, Prince George, B.C. V2L 4V6 or

by email to [svdppg@shaw.ca](mailto:svdppg@shaw.ca). Please direct any questions to our email address.

Thank you